

HANOVER TOWNSHIP
BOARD OF COMMISSIONERS
JUNE 12, 2024
****MINUTES****

The Hanover Township Board of Commissioners conducted a public meeting on June 12, 2024 at the Municipal Building, 1267 Sans Souci Parkway, Hanover Township, Luzerne County, Pennsylvania. The Chairman Called the meeting to order at 6:41 PM.

PRESENT: Commissioners Albert Bagusky, William Howatt, Ronald Krushnowski, Jeffrey Lewis, George Andrejko.

ABSENT: Commissioners George Bowers, Joseph Howanitz.

Gildine Musial addressed the Board regarding large trucks in the Prestin section. Stop sign request on the corner of Black & Chester Streets and center line request for Chester Street.

Presentation by Baker Tilly of the 2023 Hanover Township Financials.

SECRETARY'S REPORT

Motion by Lewis, secc. Krushnowski that the Secretary's Report for the month of May 2024 be accepted and filed. The report indicated that Executive Session of the Board was conducted on May 8, 2024 to discuss personnel and possible litigation. On the motion the following voted yes: Bagusky, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

MANAGER'S REPORT

Motion by Lewis, secc. Krushnowski that the Manager's Report for the month of May 2024 be accepted and filed. On the motion the following voted yes: Bagusky, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

DEPARTMENT REPORTS

Motion by Lewis, secc. Krushnowski that the reports from the Police, Road, Sewer, Fire Department, Code Enforcement Office and Health Officer for the month of May 2024 be accepted and filed. On the motion the following voted yes: Bagusky, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

TREASURER'S REPORT

Motion by Lewis, secc. Krushnowski that the Treasurer's report for the month of April 2024 be accepted and filed. On the motion the following voted yes: Bagusky, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

MINUTES OF MEETING OF MAY 8, 2024

Motion by Lewis, secc. Krushnowski that the minutes of the meeting of May 8, 2024 be accepted and filed. On the motion the following voted yes: Bagusky, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

Hanover Township
Board Of Commissioners
June 12, 2024
Minutes – Page #2

LIST OF BILLS

Motion by Lewis, secc. Krushnowski that the list of bills be approved for payment. On the motion the following voted yes: Bagusky, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

COMMUNICATIONS

Motion by Lewis, secc. Krushnowski that the communications for the month of May 2024 be accepted and filed. On the motion the following voted yes: Bagusky, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

HIRING – TEMPORARY LABORERS

Motion by Lewis, secc. Krushnowski that Edwin Murphy, Nicholas Havey, Sean Burrige, Daniel Fuller & Kyle Shamaski be hired as temporary laborers in the Public Works Department effective June 17, 2024 to July 17, 2024 at a rate of \$16.50 per hour for a maximum of twenty eight (28) hours per week. On the motion the following voted yes: Bagusky, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

HIRING – TEMPORARY FIRE TRUCK DRIVERS

Motion by Lewis, secc. Krushnowski that John Marczak, Dwayne Taggart, Dan Wegrzynowicz, Robert Williams, John Engleman, Sean Reilly, Bill McDaniels, Dan Harkenreader, Paul Rakowski, Joseph Hudak, & Cayden Schiel be hired as temporary as needed drivers in the Hanover Township Fire Department at the North Station, South Station and Headquarters effective June 17, 2024 to July 17, 2024 at a rate of \$16.50 per hour for a maximum of twenty eight (28) hours per week, per individual. Total of all combined temporary as needed drivers shall not exceed ninety (90) hours per week. On the motion the following voted yes: Bagusky, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

HIRING – TEMPORARY SUMMER LABORERS

Motion by Lewis, secc. Krushnowski that Todd Kolbicka, Dylan Martinez and Dylan Mislivets be hired as temporary summer laborers in the Public Works Department effective June 17, 2024 to July 17, 2024 at a rate of \$15.00 per hour for a maximum of twenty eight (28) hours per week. On the motion the following voted yes: Bagusky, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

INVOICE – BHW INSPECTIONS, LLC

Motion by Lewis, secc. Krushnowski to approve Invoice No. H24004 in the amount of \$1,443.56 to BHW Inspections, LLC for plan examinations on several projects within Hanover Township. On the motion the following voted yes: Bagusky, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

Hanover Township
Board of Commissioners
June 12, 2024
Minutes – Page #3

INVOICES – BORTON LAWSON ENGINEERING

Motion by Lewis, secc. Krushnowski to authorize the payment of Township Engineer Borton Lawson Invoices for various projects in the amount of \$7,233.10. These will be paid through various funds and grants including from the Liquid Fuels Account, Sewer Fee Account and Capital Fund. On the motion the following voted yes: Bagusky, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

LADDER TRUCK FOR FIRE DEPARTMENT

Motion by Lewis, secc. Krushnowski that the Chairman is authorized to sign to accept the proposal from First Choice Fire Apparatus COSTARS Contract #013-052 for a new Ladder Truck in the amount of \$1,886,910.00 as agreed upon by the Fire Department Ladder Truck Committee for the Hanover Township Fire Department. The ladder truck will be purchased through a grant, trade-in and lease to own once completed. Estimated delivery is 1375 days from signing of approved drawings. On the motion the following voted yes: Bagusky, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

PAY APPLICATION – M&J EXCAVATION

Motion by Lewis, secc. Krushnowski to approve the Pay Application with M&J Excavation for the Liquid Fuels Paving Project in the amount of \$171,071.45 to be paid from the Liquid Fuels Fund. On the motion the following voted yes: Bagusky, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

AFSCME COUNCIL 87 – COLLECTIVE BARGAINING AGREEMENT - APPARATUS DRIVERS/MAINTENANCE

Motion by Lewis, secc. Krushnowski to approve the Collective Bargaining Agreement with the AFSCME Council 87 – Apparatus Drivers/Maintenance for the Fire Department effective July 1, 2024. On the motion the following voted yes: Bagusky, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

INVOICES – OPIOID FUND

Motion by Lewis, secc. Krushnowski to approve the reimbursement requests 1 through 4 from the Hanover Area School District in the amount of \$10,797.19 from the Opioid Fund for the DARE program. On the motion the following voted yes: Bagusky, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

INVOICE – GOLDEN BUSINESS MACHINES

Motion by Lewis, secc. Krushnowski to approve the invoice from Golden Business Machines in the amount of \$7,800.00 for Information technology consulting. On the motion the following voted yes: Bagusky, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

Hanover Township
Board of Commissioners
June 12, 2024
Minutes – Page #4

REQUEST FOR SERVICES

Motion by Lewis, secc. Krushnowski to ratify the request from the Wyoming Valley Country Club for Fire Department services for June 8, 2024. On the motion the following voted yes: Bagusky, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

GRANT FUNDING

Motion by Lewis, secc. Krushnowski to approve the PEMA grant pass through to the Hanover Township Fire District in the amount of \$16,173.90. On the motion the following voted yes: Bagusky, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

VACANCY POSTING – SENIOR ENGINEER FIRE DEPARTMENT

Motion by Lewis, secc. Krushnowski to authorize the Township Manager to post a vacancy for the position of Senior Engineer for the Fire Department. The Township Manager is also authorized to fill the vacancy on July 1, 2024 and have it ratified at the July 10, 2024 meeting. On the motion the following voted yes: Bagusky, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

APPROVAL – PERMANENT STATUS

Motion by Lewis, secc. Krushnowski to confer permanent status, based upon the recommendation of the Police Chief David Lewis, for Officer Desmond Cannon for successful completion of the probationary period and field training. On the motion the following voted yes: Bagusky, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

APPROVAL – EXTENSION OF PROBATIONARY STATUS

Motion by Lewis, secc. Krushnowski based upon the recommendation of Police Chief David Lewis, to extend the probationary status of Officer Jacob Mercandante. On the motion the following voted yes: Bagusky, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

PAY APPLICATION NO 5 – BLUESTONE ENVIRONMENTAL

Motion by Lewis, secc. Krushnowski to approve Pay Application No. 5 from Bluestone Environmental in the amount of \$62,618.86 for the Municipal Fueling Station and that it be paid from the Capital Fund. On the motion the following voted yes: Bagusky, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

Hanover Township
Board of Commissioners
June 12, 2024
Minutes – Page #5

**AFSCME COUNCIL 87 – COLLECTIVE BARGAINING AGREEMENT -
CLERICAL, ROAD and SEWER**

Motion by Lewis, secc. Krushnowski to approve the Collective Bargaining Agreement with the AFSCME Council 87 – Clerical, Road and Sewer for the Hanover Township effective January 1, 2025. On the motion the following voted yes: Bagusky, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

ADJOURN

Motion by Lewis, secc. Krushnowski to adjourn the meeting. On the motion the following voted yes: Bagusky, Howatt, Krushnowski, Lewis, Andrejko. MOTION CARRIED.

Jennifer Dukes, Township Secretary